



FINANCIAL ASSISTANCE POLICY

Financial support for attending ISD

The International School of Düsseldorf e.V. (ISD) was founded in 1968 to serve the international community and interested German families in the Düsseldorf area. ISD is a privately run "*Ergänzungsschule*" (supplementary school) recognised by the state of North Rhine-Westphalia, offering students an international, co-educational learning environment in English.

As an international supplementary school (*Ergänzungsschule*), ISD fulfils a permanent, special public interest in accordance with Section 118 (3) and (4) of the School Act (SchulG) and pursues exclusively and directly charitable purposes within the meaning of the section "Tax-privileged purposes" of the German Tax Code (*Abgabenordnung*).

The school is mainly financed by school fees and contributions paid by the families - or employers of the families - who send their children to ISD. The school does not support the practice of segregating students based on their parents' income or wealth. For this reason, the school's Board of Trustees has established a scholarship programme to ensure international and social diversity at ISD and to make it accessible to interested students, regardless of their economic status.

Under this programme, scholarships are awarded each year to students who can demonstrate financial need. This policy is scheduled to take effect in the 2026/2027 school year, and previous scholarship commitments remain unaffected.

SCHOLARSHIP POLICY

1. General

ISD accepts applications for the scholarship programme from current students and new applicants in all grades (grade 1 to grade 12). The need for a reduction in school fees and any admission fees must be demonstrated with an application and the relevant documents.

2. Requirements

To be eligible for a reduction in tuition fees or admission fees, a family must be resident in Germany, and must not have access to alternative financial support from companies, their own business, the government, or other sponsors.

Applications for financial support can only be considered once a completed application for a school place has been submitted, the relevant principal has accepted the pupil academically, and school places are available.

3. Application

The need for a reduction in tuition fees must be demonstrated by completing the application form. Applications should generally be submitted between February and April for the following school year (starting in August). Deadlines will be announced on the website and in the annual programme application in daily newspapers.

Only complete applications that are received by the deadline with all the necessary documents will be considered for funding. Families who apply after the deadline may be considered eligible for funding as long as funds are still available.

Applicants will be invited to an interview as part of the document review process. Families must be available for interviews during the application period.

All applications must be written in German or English.

4. Scope of financial support and proof of income

The amount of financial support granted is based on the family's worldwide gross or net annual income and must be verified by appropriate documents. These documents include, among others: Annual income tax assessment (gross/net), annual income tax certificate (gross/net), employment contracts, benefit notices (e.g. child benefit, parental allowance, citizen's income, etc.), foreign tax or income notices, BWA/annual financial statements for self-employed persons, bank statements.

To prevent abuse, missing documents or deliberately false information may lead to the application being rejected.

5. Decision-making process

The Scholarship Committee will meet no later than June to vote on the applications submitted. Applicants will be informed of the decision promptly and in good time before the start of the school year.

Scholarships and reductions are only approved on an annual basis. An extension is possible by submitting a new application in the following year. No guarantees are given for financial support in future years.

All applications for financial support will be treated as strictly confidential. The procedures applied comply with German data protection regulations.

6. Publicity and application for the programme

Details of the ISD scholarship programme will be advertised in local newspapers and on the ISD website. When applying for a place at ISD, reference should also be made to the scholarship programme.

7. Expectations of students and parents

The following expectations of students applying for financial support are essential and will be taken into account in the decision-making process:

- Regular attendance at school
- Excellent learning behaviour
- Disciplined and respectful behaviour towards teachers and fellow pupils

The basic prerequisite for receiving a scholarship is a valid school contract with ISD. Legal guardians are expected to comply fully with the regulations and obligations set out in this contract. This includes, in particular, compliance with administrative and organisational provisions. Any violation of these regulations may lead to a review and, if necessary, revocation of the scholarship.

Disclaimer:

ISD reserves the right to change its financial support policy and to adjust the deadlines mentioned if necessary. Any necessary consultation with the financial and/or school authorities remains unaffected by this.

As of: 19 November 2024 / updated for the 2026/2027 school year